

PROCUREMENT MANAGEMENT STAFF, OL  
WEEKLY REPORT  
Week Ending 5 July 1988

1. Status of Tasks Assigned by Senior Management:

25X1

2. Major Events That Have Occurred During the Preceding Week:

25X1

25X1

b. [ ] represented OL at a meeting of the Industrial Review Panel on 30 June 1988. Six cases were presented for discussion and disposition. [ ]

25X1

25X1

25X1

25X1

c. [ ] participated in the PC Familiarization Course held on 27 and 28 June 1988 [ ]

25X1

d. [ ] has completed the input of the training information and update of the procurement database (PROCORG) for all procurement personnel (GS-07 through GS-15). This new database will greatly enhance the flexibility for extracting specific information about our procurement work force. The NOMAD database is also undergoing additional "fine tuning." [ ] has demonstrated the mechanics of this database to the Acting Chief, Agency Contracts Group, OL, [ ]

25X1

25X1

25X1

25X1

C O N F I D E N T I A L

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SUBJECT: OL/PMS Weekly Report for the Period Ending 5 July 1988

25X1 f. A total of 354 contract actions and 141 amendment actions were input into the CONIF database system in spite of a lot of downtime during this reporting period.

3. Upcoming Events:

25X1 OL/PMS will continue to keep management apprised of any significant upcoming events as they arise.

4. Management Activities and Concerns:

25X1 OL/PMS will continue to keep management apprised of any significant activities or concerns as they arise.

*Phase 20!*

C O N F I D E N T I A L